# <u>User Guide – QTOF</u>

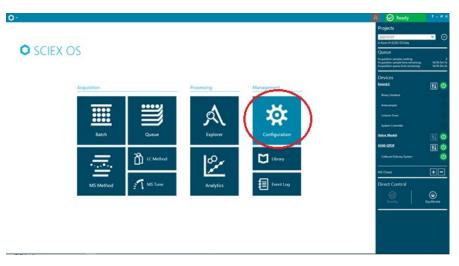
## Step 1: Create your project

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In the Data (D:) - SCIEX OS Data folder, there is a "Project Template 20210104" folder. Copy and paste a copy of this folder. Rename the copied folder to the data of the extraction.

### Step 2: Open SCIEXOS

Step 3: Open "Configuration"



**<u>Raleigh Lab</u>**: An error message may show up – it will not affect the use of the instrument – simply click "NO"



#### Deactivate the instrument

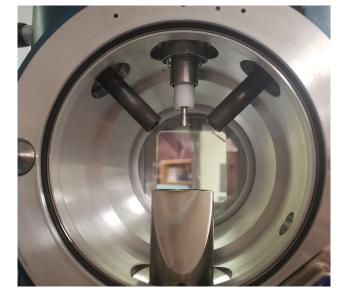
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*Step 4:* Clean the curtain/orifice plate and the probe

- Lift up the handles on the door of the curtain plate

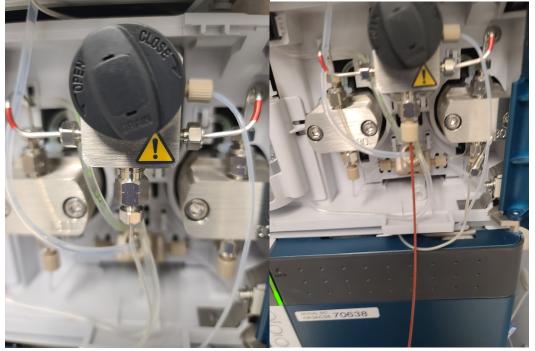


- Remove the door containing the probe

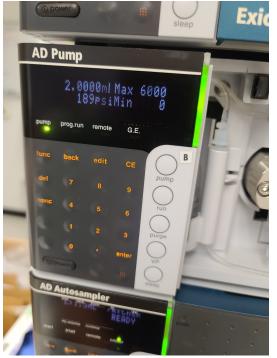


- Connect the LC peak tubing to the Mobile Phase B pump





- Set the flow to 2.0000 then click pump and allow to flow through for a few minutes.



- Removed the curtain plate, by pulling it back (it does not twist)



- Clean using Methanol and Water – use a kimwipe or a Q-Tip to wipe off the top surface as well as the back of the curtain plate.

*Step 5:* Activate the instrument

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NC State Crime Lab QTOF – User Guide

*Step 6:* Run the Calibration solution and Tune the instrument

Click on the toggle button next to the "X500 QTOF"



 Device Control
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 Stop

 Wash Mode

Select "Start" – wait until you hear the solution running before closing this window

Click on the "+" symbol next to "MS Check"



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Once the Report screen shows up, save the report in the "Tunes" folder on the desktop and **SAVE** the tune.

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NC State Crime Lab QTOF – User Guide

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Click "Next" once the report is saved – Click on the "Save Settings" button and wait for the "Tune settings were saved"

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The MS Tune page can be closed. A message will pop-up asking if you wish to continue. Click "Yes"



# *Step 7:* Open the TestMix Project



Open "Batch" from the home screen

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Select the TestMix Batch

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Add the Blank and TestMix sample for that day to the end of the Batch

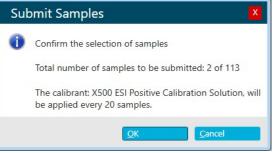
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Once you click the "Submit" button, the box below will pop-up. Make sure it says the correct number of samples you wish to run and that the calibrant has

been selected.

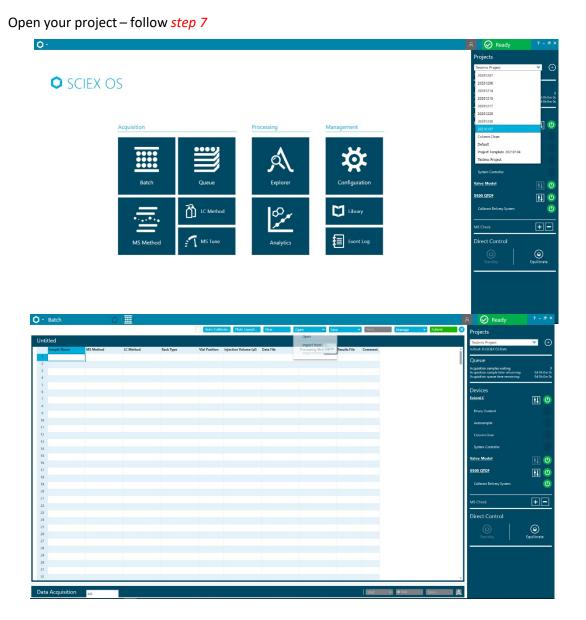


NC State Crime Lab QTOF – User Guide

*Step 8:* Process the TestMix

# See the processing guide for further instruction

## Step 9: Create your batch

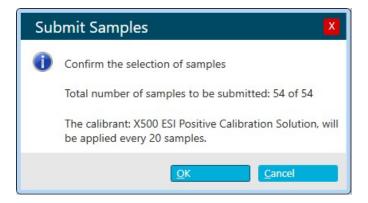


The only Batch that should be listed under your project is the Template file

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			5.0	MKS		X500 QTOF	Ī
Neg QC 2			5.0 Neg QC			Calibrant Delivery System	
Pos QC 2			5.0 QC52	MKS			
			5.0	MKS		MS Check	+
			5.0	MKS			
			5.0	MKS		Direct Control	
			5.0	MKS		(U)	0
			5.0	MKS		Standby	Equilib
			5.0	MKS			
			5.0	MKS			
			5.0	MKS			
				MKS			
			5.0	MK3		·	

After you fill in the sequence list, print it, save it with the same name as the project

When you are ready to hit "submit" make sure the number of total samples equals what is in the sequence and that the calibrant is set to run every 20 samples



*Step 11:* Run your samples