

	<b>Nonconformity Record</b> <b>Pitt County Sheriff's Office Forensics Services Unit</b> <i>Issued by the Quality Manager</i>	Effective Date:	Ver:
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NCR	2020-001
<input type="checkbox"/>	Check if Customer Complaint

**Pitt County Forensic Services  
NONCONFORMITY RECORD**

**SECTION I**

Individual and/or Laboratory	Nancy Gregory
Type of forensic analysis	Reporting of weights
Laboratory and/or Agency Case Number (if known/applicable)	Drug Chemistry/PCSO 2019-4726 #1b
Date of Incident, Analysis, or Report (if known/applicable)	Found 3-17-2020/Report Date 1-9-2020

**SECTION II** - Please write a *brief* statement of event(s).

**SECTION III** - The person identifying the NCR:

Name	FS Frank Shaw	Date	3-17-2020
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**SECTION IV** - Basic fact-finding. You may use additional paper, if necessary.

Quality Manager/Technical Leader	<i>Wally Mon</i>		Date	3-18-2020
Further Action Requested?	Yes	<input checked="" type="checkbox"/> No		

**Explanation:**

While pulling casefiles to look for a variety of cases to submit for the upcoming ANAB audit, Frank discovered that NH Gregory had reported the weight of a non-pharmaceutical tablet as "0.09g +/- 0.03g" instead of "Less than 0.1 gram" with no reported UoM as stated in the Technical Procedure for Balances 6.4.

Although reported accurately, the procedure states: "The notation "Net weight of material - Less than 0.1 gram" is required to report all record all weights less than 0.1 gram when a bench top balance or analytical balance is used to obtain the weight. Uncertainty of measurement does not apply in this situation." This change in wording has no effect on the quality of work performed or reported.

On this date, NH Gregory sent an email to herself to document what happened in the casefile. She corrected the notes, created an amended report and sent it for re-review by the original technical reviewer.