

 <p align="center">Nonconformity Record Pitt County Sheriff's Office Forensics Services Unit <i>Issued by the Quality Manager</i></p>	Effective Date: 2018/04/01	Ver: 2
	Nonconformity Record	

NCR	19-009
<input type="checkbox"/>	Check if Customer Complaint

**Pitt County Forensic Services
NONCONFORMITY RECORD**

SECTION I

Individual and/or Laboratory	Lab wide
Type of forensic analysis	
Laboratory and/or Agency Case Number (if known/applicable)	
Date of Incident, Analysis, or Report (if known/applicable)	11/05/2019

SECTION II - Please write a *brief* statement of event(s).

Court testimony reviews are not in laser-fiche DM and documentation of the review with analyst is not recorded.

SECTION III – The person identifying the NCR:

Name	Chuck McClelland	Date	11/05/2019
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SECTION IV – Basic fact-finding. You may use additional paper, if necessary.

7.7.1.1) There shall be a procedure for the technical review of technical records to include reports and testimony. Procedure shall : 4. Define the method to be used to ensure testimony in each discipline is reviewed:
Documents of proof for analyst testimony review were on hand in old system but had not been transferred to new system.
Review with analyst was not documented such that it was evident on any forms or documents.

Quality Manager/Technical Leader	Wallace Moore	Date	11/22/2019
Further Action Requested?	Yes	X	No

Explanation:

A new procedure QSP 5-9-1 Ensuring the Validity of all Test Results was created and Form 5-9-6-F1, Testimony Review was modified to include signature of review with analyst. The testimony of Forensics Services Unit personnel shall be monitored and evaluated on an annual basis. This testimony shall be evaluated by an authorized technical reviewer in that discipline. This evaluation shall be recorded on form # 5-9-6-F1, Testimony Review and maintained by the Quality Manager. Form # 5-9-6-F1, Testimony Review is available to be distributed to members of the court to evaluate the witness. Feedback shall be provided to each employee, and documented on Form # 5-9-6-F1, by the Quality Manager, Technical Leader or designee who shall initiate remedial action(s) as necessary. Records of testimony monitoring shall be retained by the Pitt County Forensics Services Unit. This NCR was closed on 11-22-2019.