

	<b>Nonconformity Record</b> <b>Pitt County Sheriff's Office Forensics Services Unit</b> <i>Issued by the Quality Manager</i>	Effective Date:	Ver:
		2018/04/01	2
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NCR	19-006
<input type="checkbox"/>	Check if Customer Complaint

**Pitt County Forensic Services  
NONCONFORMITY RECORD**

**SECTION I**

Individual and/or Laboratory	Lab Wide
Type of forensic analysis	All
Laboratory and/or Agency Case Number (if known/applicable)	NA
Date of Incident, Analysis, or Report (if known/applicable)	11/14/2019

**SECTION II** - Please write a *brief* statement of event(s).

Review of the new QM and 2017 standard it was discovered that the new standard 7.8.2.1 (h) requires the report to include Date of Submission/Receipt. Our current results report does not display the submission date.

**SECTION III** – The person identifying the NCR:

Name	Nancy Gregory	Date	11/14/2019
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**SECTION IV** – Basic fact-finding. You may use additional paper, if necessary.

Upon review of documents it was found that the 2017 Standard 7.8.2.1 (h) requires the Date of receipt to be on the results report. This had been removed from the template in FAR and was not required to be specifically on the results report as long as other case document recorded it (allowed in 2005 standard).

Quality Manager/Technical Leader	Wallace Moore	Date	11/14/2019
Further Action Requested?	Yes	X	No

Explanation: The Quality Manager requested that template be changed to show the submission date. On 11/21/2019 it was confirmed that template was changed and does include the submission date. Email routing was sent to inform technical leaders and reviewers of this change and their responsibility to make sure this is on the report. This NCR was closed on 11/21/2019.