



# QAC MEETING NOTES

Meeting Date:

Time			
Start	Stop	Total Hours	
QAC Members			Present
Matt Mathis, Director			<input type="checkbox"/>
Jeff Taylor, QA Manager			<input type="checkbox"/>
Sheree Enfinger, Biology SA			<input type="checkbox"/>
Lillian Ngong, Chemistry			<input type="checkbox"/>
David Schultz, Fingerprints SA			<input type="checkbox"/>
Gene Rivera, Firearms SA			<input type="checkbox"/>
Guests (list)			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
Items to be discussed		Presenter	Done
1			<input type="checkbox"/>
2			<input type="checkbox"/>
3			<input type="checkbox"/>
4			<input type="checkbox"/>
5			<input type="checkbox"/>
6			<input type="checkbox"/>
7			<input type="checkbox"/>
8			<input type="checkbox"/>
9			<input type="checkbox"/>
10			<input type="checkbox"/>
11			<input type="checkbox"/>
12			<input type="checkbox"/>
Actions Taken:			
1			
2			
3			
4			
5			