

DNA Workbook Tab Colors

**Green** = you put stuff here

**Blue** = to your case file



If a  
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img



row is inserted, another row in that batch must be deleted. Limit 18 samples per extraction set. You MUST click on the green box for each port before clicking "PLIMS Import."



Rules:

(1) Max 6 batches, max 18 samples per batch

(2) Every sample must have a unique ID that is 2 or more characters long

(3) Put "-RB" after your DNA #

(4) All samples in each batch must be continuous - no blank rows within a batch

(5) Characters disallowed by the system are: / \ : \* " < > |

(6) For QC or PT samples that require a specific extraction add a row with the extraction name, then add the samples and then delete the extra row from the bottom of the batch.

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