


CHARLOTTE – MECKLENBURG POLICE DEPARTMENT			Date:	Tracking #:
Crime Laboratory				
Corrective / Preventative Action Report (CAR / PAR)				
<i>Discovery</i>				
Description of nonconformity or needed improvement:				
Date of Incident:		Criteria:		
<i>Classification</i>				
Type: Choose Type	Source: Choose Source	Classification of Nonconformity: Choose Classification		
<i>Investigation</i>				
Person in charge of Investigation:				
Root Cause:				
<i>Disposition</i>				
Impact on past casework:				
Selection and implementation of corrective / preventative action:				
Person responsible for corrective / preventative actions:				
Actions taken to monitor effectiveness of corrective / preventative action:				
List policies/procedures changed if any:				
Directors signature when corrective / preventative action is closed out:				Date: