

## Revision History

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The original CMPD Crime Laboratory Safety Manual was issued September 4, 1998.

Updates as of 10/22/99 are as follows:

Section	History
Table of Contents	1 <sup>st</sup> Revision
Authority and Accountability	1 <sup>st</sup> Revision
Chemical Hygiene Plan	1 <sup>st</sup> Revision
List of Appendices	1 <sup>st</sup> Revision
Crime Scene Search Section Inspection (1250)	1 <sup>st</sup> Revision
Crime Laboratory Bureau Floor Plan	Original Issue

Updates as of 11/22/00 are as follows:

Section	History
List of Appendices	2 <sup>nd</sup> Revision
Crime Scene Search Section Inspection (1250)	2 <sup>nd</sup> Revision
Crime Laboratory Bureau Floor Plan	1 <sup>st</sup> Revision

Updates as of 7/25/02 are as follows:

Section	History
Forward	1 <sup>st</sup> Revision
Authority and Accountability	2 <sup>nd</sup> Revision
Chemical Hygiene Plan	2 <sup>nd</sup> Revision
Crime Scene Search Section Inspection	Eliminated

Updates as of 10/23/02 are as follows:

Section	History
Chemical Hygiene Plan	3 <sup>rd</sup> Revision

Updates as of 12/04/02 are as follows:

Section	History
Table of Contents	2 <sup>nd</sup> Revision
Forward	2 <sup>nd</sup> Revision
Chemical Hygiene Plan	4 <sup>th</sup> Revision
Biohazardous Material Handling Practices	1 <sup>st</sup> Revision

Updates as of 1/21/03 are as follows:

Section	History
Chemical Hygiene Plan	5 <sup>th</sup> Revision
Biohazardous Material Handling Practices	2 <sup>nd</sup> Revision
Firearms and Tool Marks Inspection (4120)	1 <sup>st</sup> Revision

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**Updates as of 11/19/03 are as follows:**

Section	History
Cover Page	1 <sup>st</sup> Rev. "Bureau" replaced by "Division"
Table of Contents	3 <sup>rd</sup> Rev. RPP added, "Bureau" replaced by "Division"
Forward	3 <sup>rd</sup> Rev. "Bureau" replaced by "Division"
Authority and Accountability	3 <sup>rd</sup> Rev. V.E added, "Bureau" replaced by "Division"
Chemical Hygiene Plan	6 <sup>th</sup> Rev. VII.A.4 added, "Bureau" replaced by "Division"
Biohazardous Material Handling Practices	3 <sup>rd</sup> Rev. "Bureau" replaced by "Division"
General Safety Practices	1 <sup>st</sup> Rev. "Bureau" replaced by "Division"
Respiratory Protection Program	Original Issue
List of Appendices	3 <sup>rd</sup> Rev. VII, VIII, added & "Bureau" replaced by "Division"

**Updates as of 02/03/05 are as follows:**

Section	History
Cover Page	February 2, 2005 replaced November 19, 2003
Chemical Hygiene Plan	I.A.7. The MSDS Notebook will have an index page. (Added)
General Safety Practices	IV.B.10. Firearms will be checked for safety by a member of the Firearms Section before being allowed in any other laboratory section. If the firearm is being resubmitted, no additional safety check is necessary as long as the package has not been opened since leaving the laboratory. (Added)
App. I Chemistry Section Inspection (4100)	General Office Area (4106) (Added)
App. III Firearms and Tool Marks Section Inspection (4120)	ASCLD (4125) (Added)
App. IV Microanalysis Section Inspection (4200)	Chemical Storage Room (4202) changed to Microscopy Room (4202) Chemical Storage Area (Added) Instrument Room (4207) changed to Evidence Room (4207)
App. VI Crime Laboratory Bureau Floor Plan	Rotating Door and other information on the Photograph Room (4004) removed.

**Updates as of 10/23/07 are as follows:**

Section	History
General Safety Practices	IV. HANDLING OF FIREARMS EVIDENCE added to account for all sections handling

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firearms evidence. Comprised of much of what use to be IV. FIREARMS AND TOOL MARK SECTION

V. FIREARMS AND TOOL MARK SECTION  
Comprised of practices specific to the Firearms and Tool Mark Section.

### Updates as of 10/23/07 are as follows:

Section	History
Table of Contents	4 <sup>th</sup> Revision
Respirator Protection Program	1 <sup>st</sup> Revision
Appendices	4 <sup>th</sup> Revision
Appendix III	3 <sup>rd</sup> Revision
Appendix IV	2 <sup>nd</sup> Revision

### Updates as of 7/12/11 are as follows:

All sections had the footer changed to include the issuing authority. Highlights from previous versions were left in. From now on Revision Numbers will not be tracked but the revision date will.

### Updates as of 11/15/11 are as follows:

All Safety Forms and Safety Worksheets had the Issuing Authority changed from QAC to Safety Officer.

Previous versions of the CMPD Crime Laboratory Safety Manual are located in the S&CHO Office.

6/1/16 Removed Firearm and Toolmark Section from Purpose and substituted "handling firearms"; and made minor changes to IV.B.1, IV.B.3 and IV.B.5.b.

### Approval

Director

  
Matthew C. Mathis

Date: 6/1/16

### Issuance

Safety and Chemical  
Hygiene Officer

  
Jeffrey S. Taylor

Date: 6/1/16