	<p align="center">Quality Manual</p> <p>Pitt County Sheriff's Office Forensics Services Unit <i>Issued by the Quality Manager</i></p>	<p>Effective Date: 2018/10/12</p>	<p>Ver: 3</p>
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Pitt County Sheriff's Office Forensics Services Unit

**124 New Hope Road
Greenville, North Carolina**



Quality Manual

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Top Management


Quality Manager: Sergeant Wally Moore

Lab Director: Lieutenant Ken Ross

Key Management

Technical Leaders: Nancy Gregory, Rachel Janson, Robert Armstrong

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Quality Manual


This Quality Manual meets the requirements of ISO 17025. This Quality Manual is assigned as outlined below.

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Introduction

Purpose

This Quality Manual contains all the requirements the laboratory uses to demonstrate the quality management system, technical competence, and valid results.

Section 4 specifies how we demonstrate sound management and maintain client satisfaction.

Section 5 specifies how we demonstrate technical competence in our laboratory.

In addition, this Quality Manual outlines how we meet:

- ISO 17025

All personnel are to take an active role in establishing, implementing, and maintaining the quality management program. We do not separate quality from daily business. Quality cannot be something that we do just to pass audits. Quality is integrated into every facet of the decision-making process in the management of the laboratory, and the science that we practice.

Distribution List

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REVISION HISTORY		
CURRENT VERSION	EFFECTIVE DATE	SUMMARY OF CHANGES
1	2016/07/01	Original Version saved in DM
2	2018/04/01	Change Revision # to Version # to mirror DM Document Management system. Add/Modify key management to include technical leads. Modify revision history table
3	2018/10/12	Separate and Identify Key Personnel from Top Management.