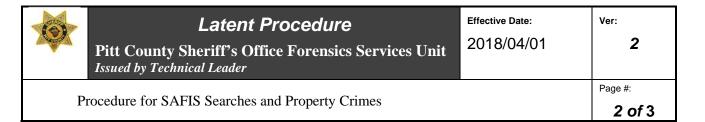


## **Technical Procedure for SAFIS Searches and Property Crimes**

- **1.0 Purpose** This procedure outlines the guidelines set forth by the latent evidence section with regard to searching latent prints submitted or developed.
- **2.0 Scope** This procedure applies to cases where latent finger and palmprints are requested to be searched through the SAFIS.
  - **2.1** Latent Evidence casework will include requests for a SAFIS search for a property crime where there is no suspect and no elimination prints submitted. There will also be occasions in which the case will be a property crime with a suspect listed and no elimination prints submitted and/or no SAFIS request made. The guidelines listed below suggest a method for addressing these types of requests.
- 3.0 Definitions N/A
- 4.0 Equipment, Materials, and Reagents
  - 4.1 Equipment and Materials
    - SAFIS printers
    - SAFIS computer station
  - 4.2 Reagents -N/A
- 5.0 Procedure
- 6.0 Property Crimes with no suspect and no elimination prints submitted or available
  - **6.1.1** Evaluate latent prints and, if of value, search through SAFIS.
  - **6.1.2** Do not retain prints in the SAFIS database.
  - **6.1.3** All unsolved latent prints shall be transferred to the unsolved latent file located in the Afis Room. These prints may be searched periodically at the analyst discretion.
  - 6.2 Property Crimes with a subject and no elimination prints submitted and no SAFIS request
    - **6.2.1** Evaluate latent prints.
    - **6.2.2** Compare to subject(s).
    - **6.2.3** Search latent print(s) in SAFIS.



## 6.3 Property Crimes involving a business

- **6.3.1** The requirement of elimination prints from businesses shall be evaluated on a case by case basis, with consideration being given to the number of employees and the logistics of obtaining these prints.
- 6.4 Standards and Controls N/A
- **6.5** Calibration SAFIS is maintained by the SBI's criminal information and identification section (CIIS).
- 6.6 Sampling N/A
- **6.7** Calculations N/A
- **6.8** Uncertainty of Measurement N/A
- 7.0 Limitations N/A
- **8.0 Safety** N/A
- 9.0 References N/A
- **10.0 Records** N/A
- 11.0 Attachments N/A



| REVISION HISTORY |                |   |
|------------------|----------------|---|
| CURRENT VERSION  | EFFECTIVE DATE | SUMMARY OF CHANGES                                |
| 1                | 2016/07/01     | Original Version                                  |
| 2                | 2018/04/01     | Changed Rev# to Ver# and changed Revision History |