

MARY E. HOWARD, BSN, RN, CI, PLNC
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CAREER PROFILE

- Resourceful problem solver
- Able to correctly implement solutions to problems
- Relate well to people from a variety of cultures
- Develop rapport with patients, family, staff, physicians, attorneys, and law enforcement officers
- Possess special sensitivity to meeting diverse needs in varied situations

EDUCATION

North Carolina Central University- Durham, North Carolina
Bachelor of Science, 1995

Durham Technical Community College-Durham, North Carolina
Licensed Practical Nurse, 1986

PROFESSIONAL EXPERIENCE

MEHoward Professional Legal Nurse Consulting
April 2015-present
Professional Legal Nurse Consultant

- Review cases for merit.
- Experience reviewing medical negligence, professional license investigation, fraud and abuse.
- Interpretation of medical records, documents and medical legal-issues.
- Locate and secure services of experts in multiple fields of specialization.
- Organize and summarize medical records and compare the resulting chronology with the allegation.
- Assist in trial preparation.

North Carolina Board of Nursing, Raleigh, North Carolina
November 2004-January 2015
Certified Investigator

- Investigated complaints by collecting information from complainants, Licensees, Employers, Patients, Law Enforcement Officers and others to validate possible violations of the Nursing Practice Act for case resolution.
- At times may conduct site visits or do a limited drug accountability audit.

- Prepared reports with recommendations for review and disposition by the Manager and Sanction Review Committee.
- Assessed and identified problem/area which may need revision/change and participated in problem solving.
- Provided testimony about investigative findings in Administrative Hearings, and worked closely with staff attorney from beginning of case to resolution.
- Presented in Settlement Committee when assigned cases were reviewed.

Wake County Human Services, Raleigh, North Carolina

November 2002-November 2004

Nursing Supervisor for the Women's Health Clinic

- Provided nursing and administrative supervision for the Women's Health Clinic.
- Supervised other Registered Nurses, a Licensed Practical Nurse and Certified Nursing Assistants.
- Performed Periodic reviews and annual evaluations.
- Participated in the recruitment; interview and hiring of nursing personnel.
- Assured that nursing staff participated in staff meetings and required departmental trainings to include OSHA and Cultural Diversity.
- Structured work schedules for nursing personnel that enhances the clinical flow.
- Performed Public Health Nurse duties as a part of a multi-disciplinary team.
- Provided Women's Health services in a clinical setting according to the protocols as approved by Wake County Human Services and attending Physician, and under direct supervision of Physician Extenders and attending Physician.
- Assured that nursing staff professional licenses were current and CEU requirements were met.

North Carolina Department of Health and Human Service Division of Health Service

Regulations (Formerly Division of Facility Services), Raleigh, North Carolina

June 2000- October 2002

Facility Survey Consultant

- Traveled throughout the State of North Carolina conducting Complaint Investigations in Long Term Care Nursing Facilities.
- Surveyed Long Term Care Nursing Homes to determine compliance with State and Federal Regulations.

Dorothea Dix Hospital, Raleigh, North Carolina

February 1987-May 2000

1987-1995, LPN II

1995-2000, Forensic RN, Nurse B, in the Division of Forensic Psychiatry

- Charge Nurse Supervisor on the 8a-4p shifts.
- Supervised Forensic Health Care Technicians and Licensed Practical Nurses.
- Prepared monthly time sheets and daily schedules providing coverage for the unit.

- Responsible for preparing Performance Appraisals, new employee orientation.
- RN nursing assessment on new admissions.
- Implementing patient treatment plans, MD orders, transcribing and administering medications and direct patient care to clients referred by the courts.

CERTIFICATIONS

Basic National Certified Investigator-Inspector Training (NCIT) - October 2000
Completed and passed the Surveyor Minimum Qualifying Test (SMQT) - April 2001,
Advance National Certified Investigator-Inspector Training (NCIT) - September 2007
Professional Legal Nurse Consultant (P.L.N.C.) certification- April 2015

LICENSURE

Licensed Practical Nurse (LPN), North Carolina
Registered Nurse (RN), North Carolina

MEMBERSHIPS

1995-present-North Carolina Nurses Association, ANA (American Nurses Association)
1998-Board Member of the North Carolina Nurses Association District 13
1998-present Chi Eta Phi Sorority, Inc. (Nursing Sorority)
Board Member 2006-present- Bridges Pointe Inc., (Sickle Cell Disease)